

PROPERTY INFORMATION/MAPS

A. Land Ownership

1. Sponsor control of the land is a prerequisite to receiving project approval, therefore, a Certified Title Opinion containing a legal description of the park land is required. The Opinion shall include a description of all rights, including adverse, held by others to the property.
2. A necessary support document to the Title Opinion is a copy of the recorded deed to the property illustrating sponsor ownership.
3. For acquisition projects, a Willingness to Sell Form must be included. If selected, LWCF Grant Coordinator will provide.

B. Location Map

Provide an aerial map of the city or county showing the geographic location of the proposed project. Identify park boundaries and outline the proposed project area within the park.

C. Site Map/Plan

The site map/plan should show existing facilities, including overhead utility lines and lighting. The map should also show the proposed facilities to be included in this project. Existing and proposed facilities need to be clearly designated as such.

D. Floor Plan

Floor plans for all proposed support buildings (restrooms, shelters, etc.) must be submitted and clearly indicated Americans with Disabilities Act compliance.

E. LWCF Boundary Map

Considering that the maps will be used in perpetuity, information placed on the map should assist future inspectors and project managers in determining the areas that are protected under of the Land and Water Conservation Fund Act.

In applying for an LWCF grant, the Applicant must submit a signed and dated Project boundary map which clearly delineates the area to be protected under the LWCF program. The Project area must be readily accessible through a public corridor (i.e. parking lot, street, permanent public easement). Land identified within the LWCF boundary must be retained in perpetuity for public outdoor recreation use.

Provide the following information on the LWCF boundary map:

- Identify map as LWCF Boundary Map
- Signature and date on map by the individual authorized in the application
- Project Title
- Date of map preparation

- Clearly indicated the boundary of the Project area with measurements, in red, to effectively illustrate the lands afforded LWCF Boundary protection. The boundary needs to incorporate access point(s).
- If applicable, identify any pre-existing indoor structures that do not support outdoor recreation and provide the square footage of structure footprint.
- If applicable, indicate any outstanding rights and interest in the area: easements, deed/lease restrictions, reversionary interest, right-of-way, etc.
- North arrow
- If applicable, indicate any area(s) under federal lease(s) with term of at least 25 years remaining on the lease(s)
- Indicate adjoining street names
- Indicated total acreage with in the Boundary.
- Convert the total square footage to acreage and indicate total acreage within the LWCF boundary. The acreage identified on the boundary map must be consistent with the acreage identified on the application form.
- Provide the latitude and longitude of the project entrance.