

Part-Time Naturalist, Great Plains Nature Center

The Great Plains Nature Center in Wichita, KS is accepting applications for a part-time Kansas Department of Wildlife and Parks employee (not to exceed 999 annual hours). We are looking for a team-oriented individual who works well with the public and has a passion for nature education.

DUTIES:

85%

- Present interpretive and environmental education nature programs for diverse audiences.
- Collaborate with peers to develop, improve, lead, and/or assist with special nature-related workshops, clinics, classes, and special events.
- Lead outdoor skill (fishing and archery) classes and clinics.
- Initiate and develop new programs and activities.
- Report on attendance, programs, and community engagement as required.
- Work occasional nights and weekends for educational programs and special events.
- Strive to cultivate and preserve a culture of mutual respect, individual initiative, inclusion, and diversity; collaborate with partners and staff to identify and implement best practices, where applicable.

15%

- Collaborate with team to maintain interpretive displays, live animals, building and offices.
- Miscellaneous operation and maintenance duties.
- Perform other related work as required.

MINIMUM REQUIREMENTS:

- Must be at least 18 years of age
- Must comply with department rules and regulations
- Must possess and maintain a valid driver's license
- Must pass a background check
- Able to work well with kids

PREFERRED QUALIFICATIONS:

- Completed or working towards a bachelor's degree in Biology, Botany, Wildlife Management, Education, Natural Resources, or a related field
- Knowledge and appreciation of environmental education and interpretive nature programs
- General knowledge of Kansas flora and fauna

PAY RATE: \$15/hour

MISSION:

The Great Plains Nature Center is a cooperative venture between the U.S. Fish & Wildlife Service, Kansas Department of Wildlife and Parks, the City of Wichita Department of Park and Recreation, and the Friends of the Great Plains Nature Center. Its mission is to “*provide opportunities for the public to investigate, understand, and develop an appreciation for the wildlife and the environment, while promoting sound stewardship of natural resources.*”

HOW TO APPLY:

Applicants will need to download and complete a Kansas Department of Wildlife and Parks employment application located at <https://www.ksoutdoors.com/KDWP-Info/Jobs/Employment-Application-Additional-Info>

- Required Documentation:
 - KDWP Employment Application
 - Tax Clearance Certificate
- Supplemental information appreciated
 - Resume, cover letter, references

Complete applications should be mailed or emailed to:

ATTN: Emily Davis
Great Plains Nature Center
6232 E. 29th St. N.
Wichita, KS 67220,
OR emily.d.davis@ks.gov

CLOSING DATE: Wednesday, August 23rd, 11:59 p.m.

We reserve the right to conduct a background check on all qualified applicants.

Kansas Tax Clearance Certificate: Each applicant applying for a State of Kansas job vacancy must obtain a State Tax Clearance Certificate by accessing the Kansas Department of Revenue’s website at <https://ksrevenue.org/taxclearance.html>. A Tax Clearance is a comprehensive tax account review to determine and ensure that an individual’s account is compliant with all primary Kansas Tax Laws. Applicants are responsible for submitting their certificate with all other applicant materials to the hiring agency. This is in accordance with Executive Order 2004-03.

The Americans with Disabilities Act ensures your right to reasonable accommodations during the employment process – individuals with disabilities are encouraged to contact the agency recruiter if reasonable accommodations are needed for any part of the application or hiring process. Equal opportunity employer.