FISHERIES WILDLIFE BIOLOGIST II – Position# K0234667

This permanent, full-time unclassified position in the Wildlife Division is stationed at the Topeka Region 2 Office and is directly supervised by Brad Rueschhoff, Region 2 Wildlife Supervisor.

This position has responsibility as the primary technical wildlife professional and liaison of the Department to members of the public, other state, and federal government agencies as well as non-governmental entities within the assigned multi-county district which includes Osage, Shawnee, and Wabaunsee counties. The Topeka district spans both rural and urban counties of the State. The ability to interact daily with members of the public who have various understandings of wildlife and their habitats is of great importance. Strong verbal and written communication skills are required. Responsibilities include, but are not limited to, promoting, planning, and implementing wildlife habitat management practices on private lands through the Department’s Habitat First program, USDA Farm Bill programs, and various other partner initiatives designed to improve and manage wildlife habitat on private lands; administering hunting access programs including Walk-In Hunting Area (WIHA) and Interactive Walk-In Hunting Area (IWIHA) within the district to include landowner contacts, property review, contracting, and signage.

This position is responsible for conducting multiple wildlife and user surveys; participating in scientific research studies; assisting with statewide wildlife disease monitoring efforts; assisting other Divisions as needed with fish and wildlife management programs; coordinating with local, state, and federal agencies and constituency groups; responding to a wide range of wildlife damage complaints; coordinating and participating in public information and education efforts; conducting environmental assessments; serving on statewide species committees as assigned; and completing various administrative duties necessary to support the district wildlife management program.

**BENEFITS:** Beginning hourly wage, $27.61/hour; immediate group health and life insurance coverage; retirement; optional deferred compensation, dental and vision options; holidays; and sick, vacation, and parental leave.

**MINIMUM REQUIREMENTS:** Bachelor’s degree in environmental, agricultural or natural sciences/resources and two years of field experience. Candidates possessing a bachelor’s degree in wildlife biology/management are preferred. The successful candidate must pass a background check and possess and maintain a valid driver’s license.

**HOW TO APPLY:** Go to the State Employment Center at https://admin.ks.gov/services/state-employment-center and follow the directions below:

- Click in the middle of the page under the Sunflower. From there either **Sign in** to your existing account or **Register** for a new account.
- **Review and complete** your contact information on the **My Contact Information** page. Please make sure to include your **email address**.
- **Upload documents** listed in the **Required Documents** section of this job posting to the appropriate location.
- **Complete and Submit** your application.
- **Check** your email and **My Job Notifications** for written communications from the Recruiter.
  - **Email** - the email listed on the **Careers>My Contact Information** page.
  - **Notifications** - view the **Careers>My Job Notifications** page
The following are the required items to apply:

1) a letter of interest
2) a detailed resume; **including a valid e-mail address**
3) transcript material, if applicable, (copies of official transcripts or unofficial student copies are acceptable as long as degree is conferred)
4) employment application
5) an Authorization to Release Information form** (this can be found at the following website): https://www.ksoutdoors.com/news/KDWPT-Info/Jobs/Employment-Application-Additional-Info

**Please note, this form must either be witnessed and signed by a Kansas Department of Wildlife, Parks and Tourism employee or signed in front of and notarized by a notary public. We reserve the right to conduct a background check on all qualified applicants.

Incomplete applications will not be considered. A complete application packet must be submitted for each position. We no longer make copies of previous applications. Submitted application materials will be reviewed in Pratt to assure that the position minimum requirements are met, and those meeting the minimum requirements will be forwarded to the respective division for interview selection.

Applicants are notified whether or not they are selected to interview. The interview is generally a one-time, panel interview consisting of position-specific questions for all applicants (same questions for each applicant), with the selection being made after all candidate interviews are completed.

Veterans’ Preference Eligible (VPE): Former military personnel or their spouse that have been verified as a “veteran” under K.S.A. 73-201 will receive an interview if they meet the minimum requirements of the position. The veterans’ preference laws do not guarantee the veteran a job. Positions are filled with the best qualified candidate as determined by the appointing authority. Additional VPE information can be found at https://admin.ks.gov/services/state-employment-center/veterans. Applicants claiming veterans’ preference for the first time must mail a copy of your DD-214 to the Office of Personnel Services, 900 SW Jackson, Room 401-N, Topeka KS 66612, or FAX to 785/291-3715.

DEADLINE TO APPLY – December 22, 2023

The State of Kansas is an Equal Opportunity Employer. We value diversity, equity, and inclusion as essential elements that create and foster a welcoming workplace. All qualified persons will be considered for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, political affiliation, disability or any other factor unrelated to the essential functions of the job.

If you wish to identify yourself as a qualified person with a disability under the Americans with Disabilities Act and would like to request an accommodation, please address the request to the recruiter.